## **Platform Usage Guidelines**

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## **Platform Usage Guidelines**

By using the platform and services, you agree to the conditions below. Please read them carefully.

## 1. Your Transporeon account

- Your company defines if you are authorised to use the platform to access certain services. You are always responsible for maintaining the confidentiality of your account and password and for restricting access to your account. You adhere to security principles to support your responsibility and agree to the following:
  - not to share your password with third parties
  - perform password changes as soon as there are suspicions of compromise or unauthorised disclosure of your password
  - to use complex and unique passwords with a mix of upper-case and lower-case letters, numbers and symbols
  - not to access the platform, once your existing contract (employment agreement or agreement of other nature) with your company ended
- If you have suspicion that unauthorised parties may have access to your user account, inform your company and change your password immediately.

You can involve the Transporeon support teams (support@transporeon.com) on demand.

## 2. Conduct on the platform

You may use the platform and services to communicate with other companies and may enter and exchange information such as comments, photos, PDF files and other information only if:

- 1. The content is not illegal, obscene, otherwise harmful to third parties or objectionable.
- 2. You agree not to use the platform for any purpose that is racist, discriminatory or obscene or in any other way infringing anybody's rights. You will not use or save such infringing data on the platform.

- 3. You agree not to enter information or data on the platform that intentionally could harm, interrupt, damage or improperly access the platform, other computer programs, systems and information. This includes
  - upload of software viruses, malicious code or phishing/spam
  - conducting of load tests or penetration tests
  - attempts to gain unauthorised access to the platform or the related systems, networks, computers, programs or information
  - mirror, decompile, reassemble, frame or otherwise convert or translate the platform into a generally readable form
  - access the platform in order to build a competitive product or service or to use for benchmark purposes

without prior confirmation of Transporeon.

- 5. You agree not to use the items, products or results of the platform for other purposes than originally provided for, such as
  - creation of screenshots or videos with publication to third parties
  - usage of reporting data for supervision of employees
- 6. You shall not automate tasks (e.g. by scripts) or use bots for platform usage (login.transporeon.com). Automated activities shall only be processed via interfaces for data exchange provided by Transporeon.
- 7. You shall not circumvent our authentication principles in order to avoid or reduce the payment of any fees.
- 8. The circumvention includes gathering information for subsequent conclusion of a transport contract
  - by other means than offered (e.g. by telephone or e-mail),
  - by other modules of our platform or
  - by combination of different modules of platform.
- 9. You shall not use our platform for illegal agreements among competitors, circumvention of any embargos or any other illegal activity.
- 10. You may not use any of the data made available through the platform or gained through the platform usage for the development, production or provision of any own product (e.g. geographical maps) or translate, edit, change or otherwise arrange the data for these purposes. This shall also apply to the use of such data and the results obtained by using this data. This does not apply to information and data provided exclusively by your company. It is prohibited to systematically read out / retrieve data from the platform or to pass on or process the software or data received through the platform to unauthorised third parties.
- 11. Any data and software made available through the platform, particularly map data and other geographical data, are protected by copyright or otherwise as the case may be. All rights to such data and software are exclusively reserved to Transporeon and/or their service partners. Copyright notices and brand names may not be changed or removed.